

MICHAEL P. GALIME, MAYOR  
CITY OF UTICA



UTICA INDUSTRIAL DEVELOPMENT AGENCY  
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May 7, 2025 8:34a.m.  
Utica Industrial Development Agency Regular Meeting  
City Hall, Utica, NY – WebEx Conference Call/In-Person

**Members Present:** Vin Gilroy, John Zegarelli, John Buffa, Emmett Martin

**Excused:**

**Also Present:** Jack Spaeth (Executive Director)

**Others:**

**1) CALL MEETING TO ORDER:** The meeting was called to order by Mr. Gilroy at 8:34a.m. The Finance, Governance and Audit Committees, as they consist of sitting Agency members, meet as a committee of the whole, and in doing such, meet at every meeting.

**2) APPROVAL OF MINUTES:** A motion was made by Mr. Zegarelli, seconded by Mr. Buffa, to approve the minutes of the February 5, 2025 meeting. All in favor.

**3A) NEW BUSINESS – Approval of Committee Actions**

Mr. Spaeth indicated that an approval was needed for the actions of the Governance and Audit Committees.

Mr. Martin made a motion, seconded by Mr. Zegarelli to approve the actions of the Governance and Audit Committees. All in favor.

**5) EXECUTIVE SESSION:** Not entered into

**6) ADJOURNMENT:** There being no further business brought before the Agency, Mr. Zegarelli made a motion to adjourn, seconded by Mr. Martin and the meeting was adjourned at 8:34am.

The next regular meeting of the Utica Industrial Development Agency is scheduled for Wednesday, June 2, 2025 at 8:30am at City Hall via WebEx and in-person.