

MICHAEL P. GALIME, MAYOR  
CITY OF UTICA



UTICA CIVIC DEVELOPMENT CORPORATION  
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October 1, 2025 8:35a.m.  
Utica Civic Development Corporation – Regular Meeting  
City Hall, 1 Kennedy Plaza, Utica

**Members Present:** Vin Gilroy, Emmett Martin, John Zegarelli, John Buffa, Haris  
Dervisevic

**Member Excused:**

**Also Present:** Jack Spaeth (Executive Director)

**Others:** Laura Ruberto (BS&K – Agency Counsel)

**1) CALL MEETING TO ORDER:** The meeting was called to order by Mr. Gilroy at  
8:35a.m.

**2) APPROVAL OF MINUTES:** A motion was made by Mr. Zegarelli, seconded by  
Mr. Buffa to approve the minutes of the May 7, 2025 minutes.

**4A) NEW BUSINESS: UCDC 2026 Budget**

Mr. Spaeth having previously provided members with the 2026 Budget, asked if there were any  
questions.

With none asked, Mr. Zegarelli made a motion, seconded by Mr. Dervisevic to approve the  
UCDC 2026 Budget as presented. All in favor.

**4A) NEW BUSINESS: UIDA Service Agreement**

Mr. Spaeth noted that a Service Agreement with the UIDA was required to facilitate  
assistance to the FCCRG project.

As such, Mr. Zegarelli made a motion, seconded by Mr. Dervisevic to approve a resolution  
authorizing UCDC to enter into a Service Agreement with City of Utica Industrial  
Development Agency and approving the form and execution of related documents,  
subject to counsel approval. All in favor.

**4C) NEW BUSINESS: Fulton County Center for Regional Growth request**

Mr. Spaeth referred to the FCCRG presentation at the last meeting and the desire of UCDC to assist with their career development initiative.

With little discussion, Mr. Martin made a motion, seconded by Mr. Dervisevic to approve a request from Fulton County Center for Regional Growth to contribute \$75,000.00 in support of the MVREDC Catalyst Project for Workforce development in partnership with Expertise Project, and approving the form of an agreement, subject to counsel approval. All in favor.

**5) EXECUTIVE SESSION - none**

**5) ADJOURNMENT:** There being no further business brought before the Corporation, Mr. Buffa made a motion to adjourn, seconded by Mr. Dervisevic and the meeting was adjourned at 8:39am.