



# CITY OF UTICA

Utica Civic Development Corporation  
1 Kennedy Plaza, Utica, New York 13502  
(315)792-0195 fax: (315)797-6607

**ROBERT M. PALMIERI**  
MAYOR

VINCENT GILROY, JR  
CHAIRMAN

JACK N. SPAETH  
EXECUTIVE DIRECTOR

February 3, 2021 9:15a.m.  
Utica Civic Development Corporation – Regular Meeting  
City Hall, 1 Kennedy Plaza, Utica via WebEx

**Members Present:** Vin Gilroy, Mark Curley, John Zegarelli, John Buffa

**Member Excused:** Emmett Martin

**Also Present:** Jack Spaeth (Executive Director), Linda Romano (BS&K – Agency Counsel)

**Others:**

**1) CALL MEETING TO ORDER:** The meeting was called to order by Mr. Gilroy at 9:16a.m.

**2) APPROVAL OF MINUTES:** A motion was made by Mr. Zegarelli, seconded by Mr. Buffa, to approve the minutes of the March 27, 2020 meeting. All in favor.

**3) OLD BUSINESS:**

**4) NEW BUSINESS: Public Authorities Accountability Act**

Mr. Spaeth provided to Agency members the required PAAA documents for 2020 to include: Mission and Measurements, Effectiveness of Internal Controls and Operations and Accomplishments.

Mr. Buffa made a motion, seconded by Mr. Curley to approve the PAAA documents as presented. All in favor.

**5) EXECUTIVE SESSION:** not entered into

**6) ADJOURNMENT:** There being no further business brought before the Agency, Mr. Zegarelli made a motion to adjourn, seconded by Mr. Buffa and the meeting was adjourned at 9:18am.