

MICHAEL P. GALIME, MAYOR
CITY OF UTICA

UTICA CIVIC DEVELOPMENT CORPORATION
1 KENNEDY PLAZA
UTICA, NEW YORK 13502
PHONE: (315) 792-0195
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Agenda

Utica Civic Development Corporation
Regular Meeting – Wednesday, October 1, 2025 @ 9:00am
City Hall, Utica, New York

I. Call to Order

II. Approval of Minutes (May 7, 2025)

III. Old Business

A.

IV. New Business

A. 2026 Budget - Approval

B. UIDA Service Agreement - Consider a resolution authorizing UCDC to enter into a Service Agreement with City of Utica Industrial Development Agency and approving the form and execution of related documents, subject to counsel approval.

C. Fulton County Center for Regional Growth request - Consider a request from Fulton County Center for Regional Growth to contribute \$75,000.00 in support of the MVREDC Catalyst Project for Workforce development in partnership with Expertise Project, and approving the form of an agreement, subject to counsel approval.

V. Executive Session (if required)

VI. Adjourn

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May 7, 2025 8:35a.m.
Utica Civic Development Corporation – Regular Meeting
City Hall, 1 Kennedy Plaza, Utica

Members Present: Vin Gilroy, Emmett Martin, John Zegarelli, John Buffa

Member Excused:

Also Present: Jack Spaeth (Executive Director)

Others:

1) CALL MEETING TO ORDER: The meeting was called to order by Mr. Gilroy at 8:35a.m.

2) APPROVAL OF MINUTES: A motion was made by Mr. Zegarelli, seconded by Mr. Martin to approve the minutes of the December 26, 2024 minutes.

3) OLD BUSINESS: ABO Document

Mr. Spaeth noted that all ABO documents to be approved were in their board packets.

Mr. Zegarelli made a motion, seconded by Mr. Buffa to approve the following ABO required documents:

Effectiveness of Internal Controls, Mission and Measurements and Annual Report. All in favor.

4A) NEW BUSINESS: none

5) ADJOURNMENT: There being no further business brought before the Corporation, Mr. Martin made a motion to adjourn, seconded by Mr. Zegarelli and the meeting was adjourned at 8:36am.

Utica Civic Development Corporation
2026 Budget

(Proposed)
2026

REVENUE & FINANCIAL SOURCES

Operating Revenues

Charges for services
Rental & financing income
Other operating revenues
Other Financing Sources

\$25,000

Charges for Services:

Agency Fee Income

\$25,000

Other Operating Revenues

Nonoperating Revenues

State subsidies/grants
Municipal subsidies/grants
Other nonoperating revenues

Administrative Fee Income

Proceeds from the issuance of debt

Total Revenues & Financing Sources

\$25,000

EXPENDITURES

Operating Expenditures

Professional services contracts
Supplies and materials
Other operating expenditures

\$5,000

Prof. Contracted Services:

Audit
Counsel

\$2,000

\$3,000

\$5,000

Nonoperating Expenditures

Impairment Loss

Other nonoperating expenditures

\$20,000

Other Operating Expenses:

Accounts Payable
Development / Project

Other Non-Operating Expenses

Memberships
Marketing

\$3,000

\$17,000

\$20,000

Total Expenditures

\$25,000

**Excess (deficiency) of revenues and
capital contributions over expenditures**