



VINCENT GILROY, JR.
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UTICA HARBOR POINT DEVELOPMENT CORPORATION

MEETING MINUTES – September 17, 2025

A regular meeting of the Board of Directors of the Utica Harbor Point Development Corporation (the “LDC”) was held in the Mayor’s Conference Room at City Hall. Present at the meeting were members President Vin Gilroy, Brian Thomas, Councilman Joe Betrus, Councilman Jack LoMedico, Robert Calli, Shaun Kaleta, Richard Fox, Philip Sbarra, Evon Ervin (Webex), and Alicia Dicks (Webex). Also present were Michael Gentile, Tim Fitzgerald, Allison Damiano-DeTraglia, Lisa Nagle (Webex), Paul Romano (Webex), and Bob Murray (Webex). The meeting was called to order at 4:00PM by Board President Vin Gilroy.

The first item was approval of the Board minutes for the July 16, 2025 meeting. On a motion by Councilman LoMedico seconded by Mr. Kaleta and unanimously approved by all voting members, the Board approved the minutes of the July 16, 2025 meeting.

The next item was an amendatory resolution for professional services with EM Structural, LLC for a \$7,500 increase in the consulting, design, and construction management services cost from the amount previously approved by the LDC to a new total amount of \$37,500. On a motion by Mr. Kaleta seconded by Councilman LoMedico and unanimously approved by all voting members, the Board approved the resolution.

The next item was an update on transferring banking services from NBT Bank to Adirondack Bank. President Gilroy shared he would have an update by the October meeting.

The next item was project updates

1917 Building: There has been no update from Salvatore Borruso on an updated letter of interest. President Gilroy will send him a letter asking advising that the LDC board needs to receive an update by the December 2025 meeting.

Jones (Monarch) Chemical: Mr. Murray shared that the purchase will be made directly by the City of Utica. All information has been shared with City of Utica Corporation Counsel to move the process forward with the Jones family.

National Grid: Mr. Romano shared two different options for the preferred location of the boat

launch. Mr. Romano is recommending to move forward with the second option, which would allow more space for movement, but would also require an easement from National Grid. The board discussed and would prefer the second option as well. Mr. Fox will assist Mr. Romano to get the conversation started with the appropriate individuals at National Grid.

DASNY and Canal Corp Grants: Work is advancing on both of them with the RFPs to go out soon to begin work in the Spring of 2026.

Old/New Business: President Gilroy to reach out to Visions for an update on their project.

There being no further business before the Board, Mr. Thomas made a motion to adjourn, which was seconded by Mr. Sbarra and unanimously approved by all voting members at 4:36PM.