



VINCENT GILROY, JR.
13502
CHAIRMAN

Utica Harbor Point Development Corp.

1 Kennedy Plaza, Utica, New York

phone: (315) 792-0195 fax: (315) 797-6607

UTICA HARBOR POINT DEVELOPMENT CORPORATION

MEETING MINUTES – June 18, 2025

A regular meeting of the Board of Directors of the Utica Harbor Point Development Corporation (the “LDC”) was held in the Mayor’s Conference Room at City Hall. Present at the meeting were members President Vin Gilroy, Brian Thomas, Councilman Joe Betrus, Robert Calli, Shaun Kaleta, Richard Fox, and Evon Ervin (WebEx). Also present were Tim Fitzgerald, Allison Damiano-DeTraglia, Paul Romano (WebEx), Bob Murray (WebEx) and Melanie Marotto (WebEx). The meeting was called to order at 4:09PM by Board President Vin Gilroy.

The first item was approval of the Board minutes for the April 16, 2025 meeting. On a motion by Councilman Betrus seconded by Mr. Thomas and unanimously approved by all voting members, the Board approved the minutes of the April 16, 2025 meeting.

The next item was a resolution for professional services with EM Structural, LLC for consulting, design, and construction management services for a parcel of real property owned by corporation in the amount of \$30,000. On a motion by Mr. Calli seconded by Mr. Thomas and unanimously approved by all voting members, the Board approved the resolution.

The next item was a resolution for professional services with Ramboll Americas Engineering for engineering and construction oversight services related to the construction of utility improvements and interior demolition of a building owned by the corporation in the amount of \$189,880. There was discussion among the board as to the status of the sale of this property.

On a motion made by Mr. Calli seconded by Mr. Thomas and unanimously approved by all voting members, the board withdrew their approval on the resolution for professional services with EM Structural, LLC.

Mr. Calli made a motion to enter into executive session for the purpose of discussion of the disposition of real property. The motion was seconded by Mr. Kaleta and approved by all voting members at 4:37PM.

On a motion made by Councilman Betrus seconded by Mr. Calli and approved by all voting members, the board exited executive session at 5:19PM.

On a motion made by Mr. Calli seconded by Mr. Kaleta and unanimously approved by all voting members the Board tabled the resolutions for EM Structural, LLC and Ramboll Americas Engineering until the next Board meeting.

There being no further business before the Board, Councilman Betrus made a motion to adjourn, which was seconded by Mr. Calli and unanimously approved by all voting members at 5:21PM.