



City of Utica

Electrical Exam Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Emergency Contact No. _____ : Social Security No. _____

Sponsor: _____

Which test are you taking? Journeyman Master If no, are you authorized to work in the U.S.? YES NO

Signature: _____

Sponsor Signature: _____

References

Exam Application and Fees

Journeyman or Masters Exam Administration \$90 _____

Application Processing \$20 _____

EMPLOYMENT VERIFICATION FORM

_____ is / was employed by
Name of Employee

Company Verifying Employment

Address of Company

DATES OF EMPLOYMENT

From	To	Company:
From	To	Co:
From	To	Co:
From	To	Co:

DURING THE EMPLOYMENT NOTED ABOVE THE ABOVE EMPLOYEE HAD THE FOLLOWING DUTIES

Signature of Supervisor

Sworn to and subscribed before this _____ day of _____ 20____

Notary Public

AFFIDAVIT OF SELF-EMPLOYMENT

THIS IS TO CERTIFY THAT _____
Name of Applicant

IS/WAS SELF-EMPLOYED, D/B/A _____
Name of Company

LOCATED AT _____
Address City State Zip

DATES: FROM: _____ TO: _____

Include Proof of Self-Employment (refer to Instruction Sheet included in this packet)

Signature of Applicant

STATE OF _____

COUNTY OF _____

Sworn to and subscribed before me this _____ day of _____, 20_____

Notary Public / Commissioner of Deeds Signature

INSTRUCTIONS

ALL FEES MUST BE SUBMITTED WITH THIS APPLICATION, OR IT WILL BE REJECTED.

ALL DOCUMENTS FOR PROOF OF EMPLOYMENT MUST BE ATTACHED (I.E. W-2 FORMS, TAX RECORDS, BUSINESS CERTIFICATE, CORPORATE PAPERS, STATE OR LOCAL LICENSES OR CERTIFICATES AND/OR OTHER PROOF OF SELF-EMPLOYMENT).

APPLICATION SHALL BE TYPEWRITTEN OR NEATLY PRINTED.

DUPLICATE EMPLOYMENT VERIFICATION FORMS AS NEEDED.

USE ONE EMPLOYMENT FORM PER EMPLOYER.

BE SURE TO HAVE EACH PAGE NOTARIZED WHEN NEEDED.

ANYONE WHO FAILS TO ATTEND EXAM WITHOUT NOTIFYING THE BOARD SECRETARY (3) WEEKS IN ADVANCE WILL FORFEIT EXAM FEE, AND WILL BE REQUIRED TO PAY AN ADDITIONAL FEE FOR THE NEXT EXAM.

FOR ANY EMPLOYER NO LONGER IN BUSINESS, SUBMIT AN EXPLANATION IN WRITING WITH PROOF OF EMPLOYMENT AS STATED ABOVE TO THE BOARD, ATTACHED TO THE EMPLOYMENT VERIFICATION FORM.

A MINIMUM GRADE OF 70% SHALL BE REQUIRED AS A PASSING GRADE FOR LICENSE CERTIFICATION.

THE BOARD SHALL REFUSE TO ACCEPT AN APPLICATION FROM ANY PERSON WHO AT THE TIME OF MAKING SAME MAY BE UNLAWFULLY ENGAGED IN INSTALLATION OF ELECTRICAL WORK IN THE CITY OF UTICA, NEW YORK.

(e) *Reexamination for failure to obtain license within certain time; fees.* Any applicant who passes an examination for any grade of license and fails to obtain the license of that grade by paying the fee as prescribed in this division within a period of one (1) year shall forfeit the right to obtain a license until the applicant again qualifies by passing another examination as required for the first examination. Each examination given, regardless of the number taken by the applicant, shall be accompanied by the full fee prescribed in this division for the trade examination given. Examination fees cannot be applied as any part of the license fees prescribed herein.
(Code 1964, §§ 10-39—10-45; Ord. No. 307, 10-18-95; Ord. No. 427, 12-18-96)

Sec. 2-6-172. Fees, qualifications and examination of master and journeyman electricians.

(a) *Master electrician.* An applicant for a master electrician license shall be of good moral character and shall have at least eight (8) years of experience in the installation of electrical equipment, exclusive of any other experience in connection with radios, television equipment, airplanes or appliances, at least four (4) years of which shall have been as a journeyman electrician. In lieu of the experience, the applicant shall have graduated, after majoring in electrical engineering, from an accredited college or university and shall have at least one (1) year of practical electrical experience in the installation of electrical equipment, exclusive of any other experience in connection with radios, television equipment, airplanes or appliances. In lieu of the other requirements of this subsection, the applicant shall either have two (2) years of college credit while majoring in electrical engineering at an accredited college or university or be a graduate of a recognized electrical trade school and shall have at least four (4) years of practical electrical experience in the installation of electrical equipment, exclusive of any other experience in connection with radios, television equipment, airplanes or appliances, at least two (2) years of which shall have been as a journeyman electrician.

(b) *Journeyman electrician.* An applicant for a journeyman electrician license shall be of good

moral character and shall have at least four (4) years of experience in the installation of electrical equipment, exclusive of any other experience in connection with radios, television equipment, airplanes or appliances.

(c) *Basis for examination.* The master electrician's examination and the journeyman electrician's examination shall be based on the current edition of the National Electrical Code generally, and any additional technical electrical questions shall be comprehensive in nature. The journeyman electrician's examination shall be less difficult than the master electrician's examination.
(Code 1964, §§ 10-46—10-48; Ord. No. 427, 12-18-96)

Sec. 2-6-173. Fees, qualifications and examination of master and journeyman sign specialists.

(a) *Master sign specialist.* An applicant for a master sign specialist license shall be of good moral character and shall have at least four (4) years of experience in the manufacture and installation of signs and outline lighting, exclusive of experience devoted entirely to nonelectrical phases of the work such as time spent exclusively on the manufacture of sign enclosures. In lieu of the experience, the applicant shall have graduated, after majoring in electrical engineering, from an accredited college or university and shall have at least one (1) year of practical electrical sign experience. In lieu of either of the other requirements of this subsection, the applicant shall have either two (2) years of college credit in an accredited college or university or be a graduate of a recognized electrical trade school and shall have at least two (2) years of practical sign and outline lighting experience.

(b) *Journeyman sign specialist.* An applicant for a journeyman sign specialist license shall be of good moral character and shall have at least one (1) year of experience in the manufacture and installation of signs and outline lighting, exclusive of experience devoted entirely to nonelectrical phases of sign work.

(c) *Basis for examination.* The master sign specialist's examination and the journeyman sign

specialist's examination shall be based on that part of the current edition of the National Electrical Code governing signs and outline lighting installations and other National Electrical Code provisions that relate to these installations, and any additional technical questions shall also be related to signs and outline lighting installations. The journeyman sign specialist's examination shall be less difficult than the master sign specialist's examination.

(Code 1964, §§ 10-49—10-51; Ord. No. 427, 12-18-96)

Sec. 2-6-174. Fees, qualifications and examination of master and journeyman heating and air-conditioning specialists.

(a) *Master heating and air-conditioning specialist.* An applicant for a master heating and air-conditioning specialist license shall be of good moral character and shall have at least four (4) years of experience in the installation of heating and air-conditioning equipment as outlined in paragraph (5) of section 2-6-193, exclusive of experience devoted to nonelectrical phases of heating and air-conditioning equipment installations. In lieu of the experience, the applicant shall have graduated; after majoring in electrical engineering, from an accredited college or university and shall have at least one (1) year of practical electrical experience in the installation of heating and air-conditioning equipment as outlined in paragraph (5) of section 2-6-193. In lieu of either of the other requirements of this subsection, the applicant shall have either two (2) years of college credit in an accredited college or university or be a graduate of a recognized electrical trade school and shall have at least two (2) years of practical electrical experience in the installation of heating and air-conditioning equipment as outlined in paragraph (5) of section 2-6-193, exclusive of experience devoted to nonelectrical phases of heating and air-conditioning equipment installations.

(b) *Journeyman heating and air-conditioning specialist.* An applicant for a journeyman heating and air-conditioning specialist license shall be of good moral character and shall have at least one (1) year of experience in the installation of heating and air-conditioning equipment as outlined in

paragraph (6) of section 2-6-193, exclusive of experience devoted to nonelectrical phases of heating and air-conditioning equipment installations.

(c) *Basis for examination.* The master heating and air-conditioning specialist's examination and the journeyman heating and air-conditioning specialist's examination shall be based on that part of the current edition of the National Electrical Code governing heating and air-conditioning equipment and all associated motors and controls and other provisions of the National Electrical Code that relate to such installations, and any additional technical questions shall also be related to these heating and air-conditioning equipment installations. The journeyman heating and air-conditioning specialist's examination shall be less difficult than the master heating and air-conditioning specialist's examination.

(Code 1964, §§ 10-52—10-54; Ord. No. 427, 12-18-96)

Sec. 2-6-175. Fees, qualifications and examination of master and journeyman gasoline dispensing pump specialists.

(a) *Master gasoline dispensing pump specialist.* An applicant for a master gasoline dispensing pump specialist license shall be of good moral character and shall have at least four (4) years of experience in the repair or replacement of gasoline dispensing pumps and associated electrical wiring, motors, and electrical controls as outlined in paragraph (7) of section 2-6-193. In lieu of the experience the applicant shall have graduated, after majoring in electrical engineering, from an accredited college or university and shall have at least one (1) year of practical electrical experience in the repair or replacement of gasoline dispensing pumps and associated equipment as outlined in paragraph (7) of section 2-6-193. In lieu of either of the other requirements of this subsection, the applicant shall have either two (2) years of credit from an accredited college or university or be a graduate of a recognized electrical trade school and shall have at least two (2) years of practical electrical experience in the repair or replacement of gasoline dispensing pumps and associated equipment as outlined in paragraph (7) of section 2-6-193.

(b) *Journeyman gasoline dispensing pump specialist.* An applicant for a journeyman gasoline dispensing pump specialist license shall be of good moral character and shall have at least one (1) year of practical electrical experience in the repair or replacement of gasoline dispensing pumps and associated equipment as outlined in paragraph (8) of section 2-6-193.

(c) *Basis for examination.* The master gasoline dispensing pump specialist's examination and the journeyman gasoline dispensing pump specialist's examination shall be based on that part of the current edition of the National Electrical Code governing gasoline dispensing pump installations, and any additional technical questions shall also be related to the gasoline dispensing pump equipment. The journeyman gasoline dispensing pump specialist's examination shall be less difficult than the master gasoline dispensing pump specialist's examination.
(Code 1964, §§ 10-55--10-57; Ord. No. 427, 12-18-96)

(b) *Journeyman fire protection specialist.* An applicant for a journeyman fire protection specialist's license shall be of good moral character and shall have at least one (1) year of experience in the installation of fire protective signaling systems as outlined in paragraph (10) of section 2-6-193.

(c) *Basis for examination.* The master fire protection equipment specialist's examination and the journeyman fire protection equipment specialist's examination shall be based on that part of the current edition of the National Electrical Code governing fire protective signaling systems and provisions of the National Electrical Code that relate to these installations, and any additional technical questions shall also be related to fire protective signaling system installations. The journeyman fire protection equipment specialist's examination shall be less difficult than the master fire protection equipment specialist's examination.
(Code 1964, §§ 10-58--10-60; Ord. No. 427, 12-18-96)

Sec. 2-6-176. Fees, qualifications and examination of master and journeyman fire protection equipment specialists.

(a) *Master fire protection equipment specialist.* An applicant for a master fire protection equipment specialist license shall be of good moral character and shall have at least four (4) years of experience in the installation of fire protective signaling systems as outlined in paragraph (9) of section 2-6-193. In lieu of the experience, the applicant shall have graduated, after majoring in electrical engineering, from an accredited college or university and shall have at least one (1) year of practical electrical experience in the installation of fire protective signaling systems as outlined in paragraph (9) of section 2-6-193. In lieu of either of the other requirements of this subsection, the applicant shall have either two (2) years of credit in an accredited college or university or be a graduate of a recognized electrical trade school and shall have at least two (2) years of practical electrical experience in the installation of fire protective signaling systems as outlined in paragraph (9) of section 2-6-193.

Sec. 2-6-177. Fees, qualifications and examination of master and journeyman elevator specialists.

(a) *Master elevator specialist.* An applicant for a master elevator specialist's license shall be of good moral character and shall have at least eight (8) years of experience in the installation of elevator units and associated wiring and equipment, as outlined in paragraph (11) of section 2-6-193, at least four (4) years of which shall have been as a journeyman elevator specialist. In lieu of the experience, the applicant shall have graduated, after majoring in electrical engineering, from an accredited college or university and shall have at least one (1) year of practical electrical experience in the installation of elevator units and associated wiring and equipment as outlined in paragraph (11) of section 2-6-193. In lieu of the other requirements of this subsection, the applicant shall have either two (2) years college credit while majoring in electrical engineering at an accredited college or university or be a graduate of a recognized electrical trade school and shall have at least four (4) years of practical electrical experience in the installation of elevator units and associated wiring and equipment.

ing and equipment as outlined in paragraph (11) of section 2-6-193, at least two (2) years of which shall have been as a journeyman elevator specialist.

(b) *Journeyman elevator specialist.* An applicant for a journeyman elevator specialist license shall be of good moral character and shall have at least four (4) years of experience in the installation of elevator units and associated wiring and equipment as outlined in paragraph (12) of section 2-6-193.

(c) *Basis for examination.* The master elevator specialist's examination and the journeyman elevator specialist's examination shall be based on that part of the current edition of the National Electrical Code governing elevator equipment and all associated motors and controls and other provisions of the National Electrical Code which relate to these installations and any equipment installations. The journeyman elevator specialist's examination shall be less difficult than the master elevator specialist's examination. (Code 1964, §§ 10-61—10-63; Ord. No. 427, 12-18-96)

Sec. 2-6-178. Apprentice training permits.

There shall be no examination for apprentice training permits. (Code 1964, § 10-64)

Secs. 2-6-179—2-6-190. Reserved.

Subdivision C. License

Sec. 2-6-191. Performing electrical work without current license or of class different from that of license.

(a) It shall be unlawful for any person who is not the holder of a license issued under the provisions of this division to engage in any business or perform any work in connection with constructing, installing, extending, repairing or replacing any electrical wiring, apparatus or equipment of any voltage, except that a helper or an apprentice electrician who is the holder of an apprentice training permit may perform work laid out for the apprentice by a holder of a license

if the apprentice is in the same premises and being supervised by the holder of the license and if the license is such as to permit the holder to do the work and if not more than one (1) helper or apprentice is being supervised by any one (1) holder of a license.

(b) It shall be unlawful for any holder of any license issued under the provisions of this division to engage in any phase of the electrical business or perform any electrical work other than the business or work authorized by the class of license held by the licenseholder, except that a helper or an apprentice electrician who is the holder of an apprentice training permit may perform work laid out for the apprentice by a holder of a license enabling the holder to do the work and then only while the apprentice is in the same premises and being supervised by the holder of a license.

(Code 1964, §§ 10-92, 10-93)

Sec. 2-6-192. Sending unqualified person to perform work prohibited; exceptions:

It shall be unlawful for a master electrician, a master sign specialist, a master heating and air-conditioning specialist, a master gasoline dispensing pump specialist, a master elevator specialist, a master fire protection equipment specialist or any person to send any person on any job requiring a license to act in the capacity of a licensed person unless the person is the holder of an unexpired, unsuspended, unrevoked journeyman's license of the grade required by the provisions of this division and the person is under the supervision of the holder of an unexpired, unsuspended, unrevoked master's license of the grade required by the provisions of this division, or unless the person is the holder of an unexpired, unsuspended, unrevoked master's license of the grade required by the provisions of this division or, in the case of a helper or an apprentice electrician, unless the helper or apprentice is supervised by and on the same premises with a person holding and in possession of an unexpired, unsuspended, unrevoked journeyman's or master's license of the grade required by the provisions of this division entitling the licenseholder to per-