

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	www.cityofutica.com
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

Procurement Transactions Listing:

<p>1. Vendor Name: AECC</p> <p>Type of Procurement: Consulting Services Award Process: Authority Contract - Competitive Bid Award Date: 07/19/2017 End Date: Amount: \$24,418 Amount Expended for Fiscal Year: \$24,418 Fair market value: Explain why the fair market value is less than the amount:</p> <p>Address Line1: 6308 Fly Road Address Line2: City: EAST SYRACUSE State: NY Postal Code: 13057 Plus 4: Province Region: Country: USA</p> <p>Procurement Description: Environmental studies</p>	<p>2. Vendor Name: Strategic Professional Specialists, LLC</p> <p>Type of Procurement: Consulting Services Award Process: Authority Contract - Competitive Bid Award Date: 01/13/2017 End Date: 12/31/2017 Amount: \$61,866.07 Amount Expended for Fiscal Year: \$61,866.07 Fair market value: Explain why the fair market value is less than the amount:</p> <p>Address Line1: PO Box 205 Address Line2: City: SYRACUSE State: NY Postal Code: 13214 Plus 4: Province Region: Country: USA</p> <p>Procurement Description: Consulting Services</p>
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Procurement Transactions Listing:

Additional Comments: