

**CITY OF UTICA URBAN RENEWAL AGENCY
SPECIAL MEETING MINUTES –August 29, 2018
1 KENNEDY PLAZA, UTICA, NEW YORK 13502**

MEMBERS ATTENDING: Councilman Bill Phillips, Councilman Robert DeSanctis, Dave Farina, Robin Harris, Mayor Robert Palmieri, J. Michael Mahoney

OTHERS ATTENDING: Brian Thomas, Merima Smajic, Kathryn Hartnett, William Borrill

EXCUSED: Fred Matrulli

CALL TO ORDER: By Brian Thomas at 3:42 P.M.

Old Business

No Old Business

New Business

ITEM #1 Authorization to enter into contract w/Whiteman, Osterman & Hanna for legal services

Kathryn Hartnett reminded the Board that they had previously authorized Agency staff to draft a Request For Proposals and publicly advertise said Request. She noted that the Agency received one (1) response to its RFP. She then detailed the specifics of their proposal. Brian Thomas thanked the Board members for attending the special meeting of the Agency and noted that a matter had arisen that required some urgency.

As the matter concerned a possible employment contract with a corporation, Councilman Bob DeSanctis made a motion to discuss the matter in Executive Session. The motion was seconded by Councilman Bill Phillips and passed unanimously at 3:52 P.M. At 4:07 P.M., a motion was made by Robin Harris to come out of Executive Session; the motion was seconded by J. Michael Mahoney and unanimously approved by all voting members.

Following Executive Session, J. Michael Mahoney made a motion that the Agency enter into a contract for legal services with Whiteman, Osterman & Hanna and that the contract be capped at a maximum of \$20,000. The motion was seconded by Councilman Bob DeSanctis and passed unanimously.

ITEM #2 Adjournment

David Farina made a motion to adjourn the meeting at 4:09 P.M. The motion was seconded by Robin Harris and passed unanimously.

Respectfully submitted this 29th day of August 2018
Brian Thomas