

**CITY OF UTICA URBAN RENEWAL AGENCY  
OFFICIAL MEETING MINUTES – MARCH 6, 2014  
1 KENNEDY PLAZA, UTICA, NEW YORK 13502**

**MEMBERS ATTENDING:** Mike Mahoney, Phil Montana, Joan Harris, Fred Matrulli, Mayor Palmieri

**OTHERS ATTENDING:** Brian Thomas, Cathy Mack, Gene Allen, Andy Brindisi

**EXCUSED:** Samantha Colosimo-Testa

**ABSENT:** Ed Bucciero

**CALL TO ORDER:** By Brian Thomas at 9:49 AM

**ITEM # 1 Approval of Agency Minutes**

Fred Matrulli made a motion to accept the minutes of the February 20, 2014 board meeting. The motion was seconded by Phil Montana and passed unanimously.

**ITEM #2 607 Saratoga Street**

An offer was received from Ossayne Estevez and Pablo Aragonés in the amount of \$2,500.00 for the property located at 607 Saratoga Street. The bidder plans to renovate for primary residence.

Fred Matrulli made a motion to designate Ossayne Estevez and Pablo Aragonés Avila as a qualified and eligible project sponsor for the redevelopment of 607 Saratoga Street with the condition that all applicable codes are complied and any necessary permits are obtained for work to be completed on the property. The motion was seconded by Joan Harris and passed unanimously.

**ITEM #3 1411 Howard Avenue**

An offer was received from Diego Concepcion in the amount of \$4,000.00 for the property located at 1411 Howard Avenue. The bidder plans to renovate for primary residence.

Fred Matrulli made a motion to designate Diego Concepcion as a qualified and eligible project sponsor for the redevelopment of 1411 Howard Avenue with the condition that all applicable codes are complied and any necessary permits are obtained for work to be completed on the property. The motion was seconded by Mike Mahoney and passed unanimously.

**ITEM #4 10 Oswego Street**

An offer was received from Sabitha Sinanovic in the amount of \$9,000.00 for the property located at 10 Oswego Street. The bidder plans to leave as green space for the immediate future and then use as parking. The bidder lost this property for non-payment of taxes and is making an offer to cover the back taxes as well as a fee to the Agency.

Joan Harris made a motion to go into executive session. The motion was seconded by Mike Mahoney and passed unanimously.

**ITEM #5 1017 Cleveland Avenue**

An offer was received from Walter Shulsky, Jr. in the amount of \$250.00 for the property located at 1017 Cleveland Avenue. The bidder plans to fence for his adjacent property.

Joan Harris made a motion to designate Walter Shulsky, Jr. as a qualified and eligible project sponsor for the redevelopment of 1017 Cleveland Avenue with the condition that all applicable codes are complied and any necessary permits are obtained for work to be completed on the property. The motion was seconded by Phil Montana and passed unanimously.

**ITEM #6 1114 Steuben Street**

An offer was received Mary Shepherd in the amount of \$250.00 for the property located at 1114 Steuben Street. The bidder plans fence, landscape and create parking for her adjacent property.

Mike Mahoney made a motion to designate Mary Shepherd as a qualified and eligible project sponsor for the redevelopment of 1114 Steuben Street with the condition that all applicable codes are complied and any necessary permits are obtained for work to be completed on the property. The motion was seconded by Phil Montana and passed unanimously.

**ITEM #7 Transfer of Funds**

The following transfers of funds need Agency approval:

From: TA261598	Urban Renewal - Developer Fees		
To: CU58620 471	Urban Renewal Miscellaneous	\$	79,750.00
From: CU58620 471	Urban Renewal Miscellaneous		
To: CU58620 803	Urban Renewal-Medical	\$	4,000.00
To: CU58620 423	Urban Renewal-Telephone	\$	400.00
To: CU58620 407	Urban Renewal – Advertising	\$	400.00

Explanation: Transfer within cost centers to provide funding to cover Medical line payment, telephone bills and advertising to the end of the fiscal year. The transfer from the Developer Fee account is to allow for a payment to go the County per the Intermunicipal Agreement for a 1/3 of the sale proceeds from older properties that were sold and have not been reconciled with the County.

Mike Mahoney made a motion to approve the Transfer of Funds as stated above. The motion was seconded by Joan Harris and passed unanimously.

**ITEM #8 Executive Session**

Fred Matrulli made a motion to enter into Executive Session at 10:08a.m. to review applications submitted to the Agency. The motion was seconded by Phil Montana and passed unanimously. Mike Mahoney made a motion to come out of Executive Session at 10:18a.m. The motion was seconded by Fred Matrulli and passed unanimously.

**ITEM #9 10 Oswego Street**

Phil Montana made a motion to table the property asking that the bidder provide the addresses of all properties that she holds an interest in so that we can do our due diligence searches on them and that she submit a plan for the use of the lot. The motion was seconded by Joan Harris and passed unanimously.

**ITEM #10 2014-2015 URA Budget**

The Agency Board members were provided a copy of the 2014-215 URA Budget for their approval. A short discussion was held and it was agreed that the only amendment would be to change the “Miscellaneous” line to “Economic Development” or a more defined name. All other questions were answered to the satisfaction of the members.

Fred Matrulli made a motion to adopt the 2014-2015 URA Budget as amended. The motion was seconded by Mike Mahoney and passed unanimously.

**ITEM #11 Adjournment**

Phil Montana made a motion to adjourn the meeting at 10:30a.m. The motion was seconded by Mike Mahoney and passed unanimously.

Respectfully submitted this 20th day of March, 2014  
Cathy Mack