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UTICA HARBOR POINT DEVELOPMENT CORPORATION

MEETING MINUTES – FEBRUARY 20, 2019

A regular meeting of the Board of Directors of the Utica Harbor Point Development Corporation (the “LDC”) was held in the Mayor’s Conference Room at Utica City Hall. Present at the meeting were members President Vin Gilroy, Brian Thomas, Councilman LoMedico, Evon Ervin and Mary Brown-DePass. Also present was Mayor Palmieri, Lisa Nagle, Paul Romano, Cat Manion and Jack Spaeth; Bob Murray and Melanie Marotto from Harris-Beach participated in the meeting via conference call. The meeting was called to order at 4:02 PM by Board President Vin Gilroy.

The first item on the agenda was approval of the minutes of the January 16th regular meeting. On a motion by Mr. Thomas, seconded by Ms. Brown-DePass, all voting members of the Board unanimously approved the minutes of the January 16th regular meeting.

The first item on the agenda was consideration of the budget for the 2019-2020 fiscal year. Mr. Romano and Mr. Spaeth reviewed various aspects of the proposed budget and answered any questions from Board members. On a motion by Councilman LoMedico, seconded by Ms. Ervin and unanimously approved by all voting members, the Board approved the proposed 2019-2020 budget as presented.

Under the various committee reports, Ms. Nagle indicated the Mayor’s Chief of Staff is still working on arranging a meeting with the Canal Corporation to discuss the opposing viewpoints on the relocation of the Canal Corporation’s maintenance operations. Relative to National Grid (NG), Ms. Nagle and Mr. Romano advised the Board that NG is receptive to proposed move of their substation to an area west of the ‘Parthenon’ building. However, in order to do so, part of the facility would be located within the floodplain and NG is working to secure the approvals necessary to do that.

Under the Design & Engineering committee report, Mr. Romano noted that Tioga has begun mobilization at the site, that the sheet pilings are being manufactured and made ready to ship to the Harbor and that the contractor’s submittals are being reviewed by the engineers.

Mr. Romano went on to present a draft agreement for approval by the Board authorizing the consultant team to undertake construction monitoring. He noted that at the January Board meeting

approval had been given to contract with Elan Planning for Construction Phase Services on the Bulkhead Reconstruction Project for \$119,440, an eligible cost under the Upstate Revitalization Initiative Grant #132,084, contingent upon UHPDC legal counsel review of contract and procurement policy in consultation with UHPDC President. Based on that review, it was noted that additional approval for utilizing sole source procurement would be necessary due to the specialized nature of the work. On that explanation, a motion was put forth by Mr. Thomas, seconded by Councilman LoMedico and unanimously approved by all voting Board members that allowed Elan Planning to subcontract with a sole source provider for the supervision.

Relative to Property Acquisition, Ms. Nagle reviewed the status of the various property transactions that are currently in negotiations for the Board.

There being no further business before the Board, Councilman LoMedico made a motion to adjourn which was seconded by Ms. Ervin at 4:58 PM.