



VINCENT GILROY, JR.
CHAIRMAN

Utica Harbor Point Development Corp.

1 Kennedy Plaza, Utica, New York 13502
phone: (315) 792-0181 fax: (315) 797-6607

UTICA HARBOR POINT DEVELOPMENT CORPORATION

MEETING MINUTES – OCTOBER 16, 2019

A special meeting of the Board of Directors of the Utica Harbor Point Development Corporation (the “LDC”) was held in the Mayor’s Conference Room at Utica City Hall. Present at the meeting were members President Vin Gilroy, Brian Thomas, Mary Brown-DePass, Evon Ervin, Mike Pezzolanella, Steve DiMeo and Jack LoMedico. Also present was Paul Romano, Melanie Marotto, Allison Damiano-DeTraglia, Lisa Nagle, Mayor Palmieri and Bob Murray. The meeting was called to order at 4:03 PM by Board President Vin Gilroy.

The first item on the agenda was the approval of the Board minutes for its September 2019 meeting. On a motion by Councilman LoMedico, seconded by Ms. Brown-DePass and unanimously approved by all voting Board members, the minutes of the Board’s September 18th meeting was approved.

Under the Partners Committee update, Ms. Nagle and Mr. Murray indicated that they were unsure about the status of the National Grid substation transfer project; they also noted that the Canal Corporation is expected to send revisions to the contract with a response regarding the proposed relocation date.

Under the Design & Engineering Committee update, Mr. Romano and Ms. Nagle asked consideration by the Board for award of a change order related to the Z182/DSA1 grant for special (independent third party) inspections of the 1917 terminal building foundation, additional wetland permitting and bidding of the DSA1 site preparation activities. They indicated that the change order totaled \$64,710. On a motion by Ms. Ervin, seconded by Mr. Thomas and unanimously approved by all voting Board members, the Board approved the requested change order.

Finally, Mr. Romano apprised the Board that the ongoing construction of the Home2 has impacted the work that the Board completed on the Wurz Avenue entrance as construction vehicles and construction workers’ vehicles have been encroaching on the right-of-way. It was noted that the slope of the surcharged soil surrounding the new construction does not leave much room for staging/storage. Mr. Murray and Mr. Romano suggested that the Board enter into an agreement with Harbor Area

Holdings, LLC for temporary use of the property. After some discussion by the Board, Councilman LoMedico moved that the Board be authorized to negotiate and execute a license agreement for the temporary use of the property. The motion was seconded by Ms. Brown-DePass and unanimously approved by all voting members.

There being no further business before the Board, Ms. Ervin made a motion to adjourn which was seconded by Councilman LoMedico at 4:48 PM.