



CITY OF UTICA

Department of Codes Enforcement
1 Kennedy Plaza, Utica, New York 13502
(315)792-0163 Fax: (315)792-0219

ROBERT M. PALMIERI
MAYOR

1203 Building Inspection Application

Business Name/Property Use: _____

Property Address: _____

City: Utica State: New York Zip Code _____

Property Information/ Building Description:

Number of stories above ground (circle one) 1 2 3 4 other _____

Number of residential units per floor (if applicable) 1st _____ 2nd _____ 3rd _____ 4th _____
other _____

Number of stories below ground (circle one) 0 1 2 other _____

Owner Information: (must be filled out)

Owner Name _____

Date of Birth _____

Legal Address of Owner _____

City, State & Zip _____

Telephone Numbers: Home (____) _____ Work (____) _____

Pager (____) _____ Cell (____) _____

Corporation Owner/Partnership, etc.:

Name of Corporation/Partnership, etc. _____

Contact person _____

Address _____

City, State & Zip _____ Phone (____) _____

Designation of Agent: (If the owner does not reside in Oneida County or adjacent county, a local agent must be designated that can be reached day or night).

Name(s) _____

Address _____

City, State & Zip _____

Telephone Numbers: Home (____) _____ Work (____) _____

Pager (____) _____ Cell (____) _____

Return this form by mail or in person to:
Codes Enforcement Department - 1 Kennedy Plaza - Utica, NY 13502