

**DEPARTMENT OF CODE ENFORCEMENT
CITY HALL
1 KENNEDY PLAZA
UTICA, NEW YORK 13502**

APPLICATION FOR THE ERECTION OR ALTERATION OF FENCES

Date: _____

Property Address: _____

Owner's Name: _____ PHONE# _____

CTM # _____

Height of Fence: _____ Length of Fence _____

Fence Around Swimming Pool: Yes: _____ No: _____

Contractor: _____

Plot Plan Submitted: Yes: _____ No: _____ *SEE REVERSE SIDE

Type of Fence: Basket Weave _____ Stockade _____ Picket _____
Rail _____ Chain Link _____ Other _____

Estimated Cost: _____

Note: I understand that the City of Utica does not undertake to examine restrictive covenants which may affect your right to carry out the acts permitted hereto, and that the granting of this permit is based upon the dimensions I have provided to the City of Utica or representatives. The City of Utica makes no determination or representations as to lot sizes or dimensions.

Signature: _____ Date: _____

**Fence Ordinance requires that fence be no taller than 6' high.
Additional height requires Common Council approval.**

**Fence with locked gate around in-ground swimming pool or above-ground swimming pool
less than 46 inches high: 4ft minimum.**

ALL FENCES SHALL BE INSTALLED WITH THE POSTS AND RAILS OF THE STRUCTURE EXPOSED TO THE INTERIOR OF THE AREA BEING FENCED. (THE GOOD SIDE MUST FACE NEIGHBORING PROPERTY.)

USE REAR OF APPLICATION FOR PLOT PLAN OR SKETCH

Permit No: _____ Date Issued: _____ Expiration Date: _____

REAR OF PROPERTY

HOUSE NEXT DOOR

YOUR HOUSE

HOUSE NEXT DOOR

FRONT PROPERTY LINE

SIDEWALK

STREET